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August 17, 2007

MEMORANDUM

TO: District School Superintendents
Principals

FROM: Evan B. Lefsky, Ph.D.

SUBJECT: Just Read, Florida! Reading Endorsement Professional Development On-Line Courses for Competencies One and Three

In our continued effort to provide teachers with high quality Reading Endorsement professional development at little or no cost, the Just Read, Florida! office is pleased to announce the availability of a total of 3,200 free registrations between two online courses entitled Foundations of Language and Cognition (FOLAC) and Applied Data Analysis for Educational Leaders (ADAPT). Both of these online courses are offered through North East Florida Educational Consortium (NEFEC). Please note that FOLAC fully satisfies competency one and ADAPT fully satisfies competency three of the Reading Endorsement. Additional information about the FOLAC and ADAPT professional development, including training goals and objectives, assignment schedule, and technical requirements are available online at <http://www.nefec.org/adapt> and <http://www.nefec.org/folac>.

As there are still a number of middle and high school educators teaching reading classes this year who are considered out of field because they have not received the Reading Endorsement or the full K-12 Reading certification, we will allow these teachers a two week lead time before registration is confirmed for all other educators, including reading coaches, school administrators, district staff and elementary teachers. Registration for all educators opens on

EVAN B. LEFSKY, PH.D.

EXECUTIVE DIRECTOR, JUST READ, FLORIDA!

August 20, 2007, but unless these teachers have declared an out of field status as they complete registration, they will be put on a wait list until September 1. However, since there are 3,200 slots available, it is anticipated that all interested educators will be accommodated.

Upon entering the ADAPT and FOLAC home pages, select the desired session start date from the list on the right side of the screen. A page with additional information about the training will appear with a link at the bottom of the page to register. Teachers should follow the registration prompts through the next series of screens to provide contact information and to complete the registration process.

When asked for payment information, please direct your teachers to select the payment type of “**Other**” and enter the payment number of “**TIER 1**,” for those teachers who are currently teaching reading courses out of field in grades 6-12 during the 2007-2008 school year. For all other educators, **TIER 2** is their payment code.

Please do not delay in communicating information about this opportunity to your teachers, since this will be a competitive process. Multiple classes will be held during the following time frames and teachers may select the time period that best suits their schedule. Confirmations will be sent to teachers who have secured a complimentary slot and to those who did not.

FOLAC Round	Session Start Date	Session End Date
1: (Sessions 101-113)	August 27, 2007	December 17, 2007
2: (Sessions 201-213)	October 8, 2007	February 11, 2008
3: (Sessions 301-313)	December 3, 2007	April 1, 2008
4: (Sessions 401-413)	February 4, 2008	May 19, 2008
ADAPT Rounds	Session Start Date	Session End Date
1: (Sessions 101-113)	September 17, 2007	January 21, 2008
2: (Sessions 201-213)	November 5, 2007	March 11, 2008
3: (Sessions 301-313)	January 14, 2008	April 28, 2008
4: (Sessions 401-413)	March 3, 2008	June 16, 2008

The textbook for ADAPT is *Developing and Using Classroom Assessments, Third Edition*, by Albert Oosterhof. **We are asking that, if possible, each district absorb the cost of the textbook for their teachers enrolled in the class.** NEFEC has 500 texts in stock and can reorder. The cost of the textbook, if purchased from NEFEC, is \$40.00. The textbook is also available through a variety of online bookstores.

There is no required textbook for FOLAC.

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Once registration is closed, we will notify district Reading Endorsement contacts of the registrants from their district so that the appropriate number of books can be secured. You may wish for teachers to pick up their textbooks at the district office, or you may choose to deliver them to the teachers at their respective schools by courier, if that service is available. **If a district is unable to purchase the textbook, please let Garnette Knapp know immediately so that registrants can be notified and be given the option to purchase or borrow the book themselves or drop the class. She can be contacted at (386) 329-3800 or by email at knappg@nefec.org.** Districts may wish to consider purchasing sets of books to be loaned to teachers for the duration of the class.

If teachers wish to take ADAPT for college credit, Florida State University periodically offers this online course. Teachers must enter as a degree seeking or special student and pay the full tuition. Learning Systems Institute at FSU can provide more information on this option, and that office can be reached at (850) 644-2570. **Just Read, Florida! is not sponsoring university tuition.**

We are very excited about this opportunity for your teachers. If you have questions about the registration process, please contact Garnette Knapp at (386) 329-3800 or by e-mail at knappg@nefec.org. If you have other questions, please contact Barbara Elzie at (850) 245-0503 or by e-mail at barbara.elzie@fldoe.org.

EBL/be

cc: K-12 Comprehensive Plan for Reading Contacts
Reading Endorsement Contacts
Professional Development Coordinators
Reading and Language Arts Supervisors